Metadata Document

Site Identification		
Investigator(s)	Investigator(s)' Institution	
Investigation Date	**SITE** Primary Name	**SITE** address

SITE ELEMENT				
Site Materials	Site coordinates	Summary of Current Condition	Date Site Built	Key Words to Describe Site

1. **Draw a Sketch of the Object/Sculpture/Site in the below Grid Area**
2. **Sketch your "Scan Plan" as you move around the Object/Sculpture/Site, Marking each spot you will stop to take a photograph**
3. **Record where you Start and End each group of Photos with the Canon Photo Number**
4. **Finally, for a site or large sculpture only**
    a. **Draw and Record 3 disto numbers (labeled M1, M2, M3) between one wall to another**

Approximate Site Scale: width and height (m)	**Elevation** (m)
Disto Information please fill out 6 scan plan stops in consecutive order	

Measurement#	Disto Number	On scan plan please mark where you stood and where the disto measurement was taken. Please write description here so we can easily find it on your drawing information

Additional disto information on attached sheet ☐